

**BID REQUIREMENTS FOR THREE YEAR CONTRACT  
9-1-2023 THRU 8-31-26  
BATHHOUSE CLEANING RESPONSIBILITIES**

**ON CALL 24/7 for any cleanings that are called in by security or homeowner, usually holiday weekends.**

Ensure contact phone number is posted in each bathroom.

Ensure cleaning schedule posted in each bathhouse and signed each time cleaning completed with name, date and signature.

Clean bathhouses in Section A, B, C, D, and laundry room year-round TWICE A WEEK.

Clean beach bathhouse mid-April through end of October TWICE A WEEK.

Memorial Day through end of September, CLEAN all 5 bathhouses THREE TIMES A WEEK.

ALL Holidays, stay in and/or neat resort

Memorial Day – clean Saturday, Sunday and Monday

July Fourth (week or Saturday Fireworks Show) clean every day

Labor Day – clean Saturday, Sunday and Monday

Clean: Shower Stalls	Toilets, inside and out
Counter tops and sinks	Mirrors
Empty trashcans and change liners	Sweep and mop floors
Check and remove any spider webs	Replace air fresheners as needed
Fill toilet paper, paper towels, hand soap as needed	

Order and Pickup supplies: Submit receipts to MSA Treasurer for reimbursement

Toilet paper Paper towels

Air fresheners Shower Curtains, rods and rings

Toilet seats Cleaning supplies

Dispensers for toilet paper and paper towels

OTHER: Replace items as needed: toilet seats, shower rods, shower curtains, dispensers and ensure exterminator sprays every 2 months. Power wash inside and out Bathhouses in May plus concrete walkways.

NOTE: Notify work camper for repair/replacement of toilets, light bulbs, shower heads, shower seats, etc.

Must be licensed by White Country

Bid should be for monthly charge and sent to:

Mountain Shadows Association  
21 Lavista Lane, Unit 40  
Cleveland, Georgia 30528